PCSS Request to Resubmit / Reassess

Student Information

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| **Name** | **Date of Request**  |
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| --- | --- | --- |
| **Subject / Class** | **Concept / Competency / Unit** | **Teacher Name** |
|  |  |  |

Reflection

Level of Achievement on initial submission

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| --- | --- | --- | --- |
| * Incomplete
 | * Not Yet Meeting Expectations
 | * Approaching Expectations
 | * Meeting Expectations
 |

What was the **reason** that this was the level you achieved on this assessment task?

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Goal:

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| * Approaching Expectations
 | * Meeting Expectations
 | * Exceeding Expectations
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Strategies and Plan:

What specific action steps will I take to improve my results to meet my goal? (Select all that apply.)

* I will meet with my teacher at \_\_\_\_\_\_\_ a.m./p.m. on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date) to review requirements.
* I will analyze the feedback provided by the instructor and revise / edit my work.
* I will review the text / course materials.
* I will review my notes.
* I will re-perform / re-present
* I will complete an alternate task
* Other tasks, student choice:
* Other tasks, teacher requirement:

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**Date of reassessment/resubmission (the absolute deadline): \_\_\_\_\_\_(day) \_\_\_\_ (date) \_\_\_\_\_\_ (month) \_\_\_\_\_ (yr)**

Statement of Intent / Request

I request the opportunity to resubmit / represent this assessment task in order to confirm my understanding of the concepts covered and/or the skills demonstrated. I have worked hard and have completed the agreed upon required steps to improve my understanding and communicate that improvement to my instructor.

**Signatures:** Student Parent Teacher

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***Please attach BOTH the original submission of assessment AND the new evidence of learning.***